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FP7 Health Call
Grant Proposal Evaluation Expert



Outline

- Evaluation process
- Evaluation criteria
- Important points
- A list of DOs and DON'Ts
- Conclusions





Evaluation Process

- Remote evaluations
- Evaluation Meeting (in Brussels)
- Panel Meeting



Remote Evaluation

- Based on the expertise of the expert, 4-6 proposals are assigned and asked to evaluate until a certain deadline.
- Along with a score, some comments are entered to the system through the internet.

Evaluation Criteria



<i>Evaluation criteria applicable to Collaborative project proposals</i>		
S/T QUALITY	IMPLEMENTATION	IMPACT
<p>“Scientific and/or technological excellence (relevant to the topics addressed by the call)”</p> <ul style="list-style-type: none"> • Soundness of concept, and quality of objectives • Progress beyond the state-of-the-art • Quality and effectiveness of the S/T methodology and associated work plan 	<p>“Quality and efficiency of the implementation and the management”</p> <ul style="list-style-type: none"> • Appropriateness of the management structure and procedures • Quality and relevant experience of the individual participants • Quality of the consortium as a whole (including complementarity, balance) • Appropriateness of the allocation and justification of the resources to be committed (budget, staff, equipment) 	<p>“Potential impact through the development, dissemination and use of project results”</p> <ul style="list-style-type: none"> • Contribution, at the European and/or international level, to the expected impacts listed in the work programme under the relevant topic/activity • Appropriateness of measures for the dissemination and/or exploitation of project results, and management of intellectual property.

Rating Scale



- 0- *The proposal fails to address the criterion under examination or cannot be judged due to missing or incomplete information*
- 1- *Very poor. The criterion is addressed in a cursory and unsatisfactory manner.*
- 2- *Poor. There are serious inherent weaknesses in relation to the criterion in question.*
- 3- *Fair. While the proposal broadly addresses the criterion, there are significant weaknesses that would need correcting.*
- 4- *Good. The proposal addresses the criterion well, although certain improvements are possible.*
- 5- *Excellent. The proposal successfully addresses all relevant aspects of the criterion in question. Any shortcomings are minor.*

Evaluation Meeting in Brussels



- An interdisciplinary panel composed of 12-14 experts discusses all proposal in an order.
- Each proposal is evaluated and rated under three different category,
 - S/T quality
 - Implementation
 - Impact
- With a score of 1 to 5.
- A proposal must score overall about 9 (threshold score) or higher to be considered further for funding.
- A report for each evaluated proposal is prepared.
- This is the report sent to the PI of the proposal

The Final Panel Meeting



- This meeting takes place after the evaluations of all proposal submitted for the call and a final decision is made.
- The number of the proposals that will be supported is determined by the budget of the considered proposal and total budget allocated for the call.



The outcome of the panel meeting is a report recording, principally:

- An evaluation summary report (ESR) for each proposal, including, where relevant, a report
- of any ethical issues raised and any security considerations;
- A list of proposals passing all thresholds, along with a final score for each proposal passing
- all thresholds and the panel recommendations for priority order.
- A list of evaluated proposals having failed one or more thresholds;
- A list of any proposals having been found ineligible during the evaluation by experts;
- A summary of any deliberations of the panel;



Some Important Points

- Whole evaluation process is explained in the call documents.
- The proposal is checked whether the proposal fits the call.
- Never exceed the number of pages stated for each section in the proposal.
- Read the call documents very carefully and follow the instructions given there to avoid elimination of your hard work due to technical issues.
- Pay attention to the management and function of work packages
- Milestones should make sense
- Dissemination of results



- **Limitation of page numbers of applications submitted to calls opened in this work programme. This applies to all instruments.**
- All applications submitted to topics published in this work programme are subject to the page number restrictions stipulated in the guides for applicants for the various funding schemes. These limits will be strictly applied in the Health theme. **Pages exceeding these limits will be disregarded for evaluation.** No annexes to the presented material are allowed and under no circumstance will such material be considered in the evaluation.
- **Proposal structure and maximum length of the sections**
- **1: Scientific and/or technical quality, relevant to the topics addressed by the call**
- *(Maximum length for the whole of section 1 – twenty pages, plus the tables)*
- **2. Implementation**
- 2.1 Management structure and procedures *(maximum length for section 2.1 - five pages)*
- 2.2 Individual participants *(maximum length for section 2.2 - one page per participant)*
- 2.3 Consortium as a whole *(maximum length for section 2.3 - four pages)*
- 2.4 Resources to be committed *(maximum length for section 2.4 – two pages)*
- **3. Impact**
- *(Maximum length for the whole of section 3 – ten pages)*

DOs and DON'Ts



	DOs	DON'Ts
Fits the call	An explanation paragraph why your proposal fits the call	Do not leave the job that evaluators to figure out why your proposal fits the call
Expertise of scientist in the proposal	Gather a group of scientist who fits into the function in the proposal	Never include someone who seems attached
Geographical distribution of scientist	Include scientist from different geographical locations if possible	Heavily one nation based proposals
Gender balance	Pay attention Female/Male ratio and the presence of minorities	
Management	Construct a sound management plan and pay special attention to the details	Never make your management organization look you have done it just because you have been asked for it
Page limit	Stay in the limits	Never exceed the page limits
Budget	Reasonably balanced	The impression that you are asking for money to continue your existing projects



Ethical Review

- Animal experiments
- Human subjects in the proposal

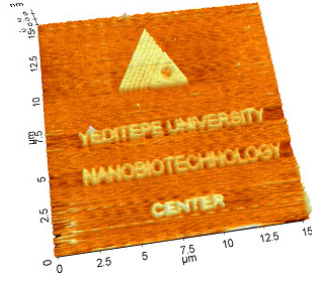


Conclusions

- Reading the call document and following the instructions there is very important.
- In addition to the scientific and technological quality of the proposal, management organization and justification of budget is also critical.



Thank you!



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